

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the Director: Resources is to be asked to make a key decision on 22 January 2021 in respect of the following:

**TITLE:** Procurement of Occupational Health (OH), Counselling and Employee Assistance Programme (EAP)

**SERVICE AREA:** Resources

**PURPOSE OF DECISION:**

The current OH contract will be ending in June 2021. We currently pay ad hoc for counselling services with Harmony, this arrangement also comes to an end in June 2021. In addition we have been using Vivup for EAP and benefits on a trial which has been extended until June 2021. On 1 July 2021 we will be going live with a new provider(s). The tender process begins on 1 February 2021.

**ISSUE REFERENCE:** I097393

The Director: Resources will be considering a report prepared by or on behalf of the Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Lisa Hippolyte, HR Business Partner - Transformation, , , [Lisa.Hippolyte@bracknell-forest.gov.uk](mailto:Lisa.Hippolyte@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Director: Resources in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**DATE OF NOTICE:** 10 December 2020